



Important Message Regarding Your Code of Ethics Biennial Training Requirement

REALTORS® are now required to complete Code of Ethics training of no less than 2 hours, 30 minutes of instructional time within two-year cycles. A new two-year cycle began Jan. 1, 2017 and the deadline or end of this cycle is Dec. 31, 2018. So if you haven't taken 2.5 hours of required training since Jan. 1, 2017, you are required to complete the ethics training by Dec. 31, 2018.

Citrus Valley requires that a certificate of completion be provided to the Association upon completion of this two-year requirement. If a member takes a course through CAR or NAR, a certificate will be provided by them and it must be recorded by NAR in their National Data Base.

Training may be completed through any local REALTOR® associations or through another method, such as home study, correspondence, classroom courses, or online courses, as long as they meet the biennial training requirements.

Allowable courses:

1. Live classroom presentations (at any Association where a certificate of successful completion is issued)
2. Computer-based courses (where a certificate of successful completion is issued)
3. Internet/web-based courses (where a certificate of successful completion is issued)

If you take a Code of Ethics qualifying course as a new agent within the Jan. 1, 2017-Dec. 31, 2018 cycle (or as part of your CalBRE state license renewal), you will not need to take any other qualifying course.

The California Association of REALTORS® or CAR has provided, as a REALTOR® Member benefit, the opportunity to take 45 hours real estate license renewal courses for free, which includes the ethics requirements.

Here's the link to CAR's free 45-hour package renewal: <http://www.car.org/education/licenserenewal/>

The National Association of REALTORS® offers a free Code of Ethics training course that will require a test at the end, and will automatically record a certificate upon successful completion.

Here's the link to NAR's code of Ethics Training: <https://www.nar.realtor/code-of-ethics/training>

We encourage you to take advantage of these *free member benefits*. If you need additional assistance, or have any questions, please call one of our member service specialists at 909-305-2827 or email memberservices@cvar.net.

Thank you,

Citrus Valley Association of REALTORS®