

**\*\*\*\*\* THIS FORM MUST BE COMPLETED TO CERTIFY LFRO AGENTS AND CAN BE COMPLETED BY RESPONDING TO THE EMAIL NOTICES \*\*\*\*\* CHECK THE BOX TO RE-CERTIFY the AGENT and CHECK THE BOX NEXT TO YOUR BROKER NAME then select the SUBMIT button \*\*\*\*\***

Letter to recertify LFRO

BROKER NAME

Every year, you are required to re-certify your LFRO (Limited Function Referral Only) agents.

By completing this process, you will re-certify your agents as Limited Function Referral Office (LFRO) agents that are solely engaged in referring clients and customers and are not engaged in listing, selling, leasing, renting, managing, counseling, appraising, or arranging financing for real property and are not participants or subscribers in any MLS.

[Click here](#) to review and/or recertify your LFRO agents.

If you have questions, please call Citrus Valley Association of REALTORS® at 909-305-2827 or email [memberservices@cvar.net](mailto:memberservices@cvar.net).

## LFRO Re-Certification - ACTION REQUIRED

Every year, you are required to re-certify your LFRO agents.

Please review and re-certify your list of LFRO agents below, if they are still solely engaged in referring clients and customers and not engaged in listing, selling, leasing, renting, managing, counseling, appraising, or arranging financing for real property.

Agent Name	BRE License	Re-Certify As LFRO?
Jim Jackson	01734504	<input checked="" type="checkbox"/>
Mike Venture	01321785	<input checked="" type="checkbox"/>

\*  I, **John Smith**, do certify the following:

All of the LFRO Agent licensees checked above (if any) are solely engaged in referring clients and customers and are not engaged in listing, selling, leasing, renting, managing, counseling, appraising, or arranging financing for real property.